

**Minutes – Special Meeting**  
**Board of Trustees**  
**Kansas Worker Risk Cooperative for Counties**  
**December 19, 2008 at 10:00 a.m. via Teleconference**  
**700 SW Jackson, Ste 200**  
**Topeka, KS 66603**

A Special Meeting of the Board of Trustees of Kansas Workers Risk Cooperative for Counties (KWORCC) was held via teleconference and called to order by Board Vice President Michelle Garrett at 10:00 a.m. on Friday, December 19, 2008. Trustees on the call included F. E. “Shep” Schoepf, Reno County Commissioner, President; Michelle Garrett, Morris County Clerk, Vice President; James E. Wise, Miami County Commissioner, Secretary; Linda M. Buttron, Jefferson County Clerk, Controller; Bonnie Swartz, Gray County Clerk; Ralph D. Unger, Decatur County Commissioner and Doyle “Hooley” Alcorn, Jewell County Commissioner.

Staff participating included Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel and Mr. Carl Eyman, Deputy Administrator and Loss Prevention Specialist.

Also present was Frances Garcia, Reno County Commissioner and Trustee elect.

At the request of Mr. Schoepf, Ms. Garrett agreed to preside and called the meeting to order at 10:02 a.m.

Mr. Parrish stated that the special meeting was called to allow the Trustees to review and approve the 2009 premiums. He explained in detail the process for developing the premiums for KWORCC’s insured county entities. He stressed the importance in calculating KWORCC’s total projected income from these premiums in order to cover budgeted expenses. At the time of the December Trustee meeting, staff did not have adequate information to recommend premiums, and for this reason, this special meeting was scheduled. Mr. Parrish said staff now has the information necessary to propose premiums to the Trustees for approval, and the proposed premiums had been sent to Trustees electronically and by regular mail. Trustees discussed the allocation of advance discounts and other factors involved in determining the final premium amounts. Mr. Unger pointed out that the loyalty of KWORCC members is an important factor to consider in determining the amount of the advance discount.

After discussion and review of the proposed premiums, President Schoepf moved to approve the premiums as presented. Ms. Swartz seconded the motion, which CARRIED unanimously.

Vice President Garrett asked if there was further business to come before the Trustees. Mr. Parrish said that the current state of the economy and automobile market may provide an opportunity to replace KWORCC’s pickup truck at a bargain price. The KWORCC vehicle has more than 80,000

miles of use and has no remaining factory warranty. After discussion, Mr. Unger moved to direct the KWORCC staff to investigate the vehicle market and email recommendations of replacement vehicles to the Trustees for review. If staff recommends a purchase, and there are no objections to the purchase from Trustees, staff should proceed to purchase a replacement truck. Ms. Swartz seconded the motion, which CARRIED unanimously.

There being no further business, Vice President Garrett declared the meeting adjourned.

The KWORCC Board of Trustees approved the foregoing minutes on the 15<sup>th</sup> day of January 2009.

Jim Wise, Secretary  
KWORCC Board of Trustees