

Minutes

**Meeting, Board of Trustees
Kansas Worker Risk Cooperative for Counties
May 22, 2008 at 1:00 p.m.
Clubhouse Inn
924 SW Henderson Road
Topeka, KS 66615**

The May 2008 meeting of the Board of Trustees of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order at 1:05 p.m. at the Clubhouse Inn in Topeka by Board President F. E. "Shep" Schoepf on Thursday, May 22, 2008. Trustees participating included, F. E. "Shep" Schoepf, Reno County Commissioner, President; Michelle Garrett, Morris County Clerk, Vice President; Jim Wise, Miami County Commissioner, Secretary; Linda M. Buttron, Jefferson County Clerk, Controller; Ralph D. Unger, Decatur County Commissioner; Doyle "Hooley" Alcorn, Jewell County Commissioner.

Staff participating included Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel; Mr. Carl Eyman, Deputy Administrator and Loss Prevention Specialist; Mr. Philip J. Rippee, Loss Prevention Specialist; Mr. Richard Alexander, Accountant.

Others present included Ms. Annette Duncan and Mr. Gus Campuzano of Insurance Management Associates (IMA).

President Schoepf addressed Agenda Item No. 2, "Approval of the Agenda." Mr. Parrish requested to add Item No. 4c, "Excuse Bonnie Swartz." Ms. Buttron moved to approve the agenda as modified. Mr. Wise seconded the motion, which CARRIED unanimously.

President Schoepf addressed Agenda Item No. 3, "Consideration of Minutes of Meeting of April 17, 2008." Mr. Unger moved to approve the minutes as presented. Mr. Wise seconded the motion, which CARRIED unanimously.

President Schoepf proceeded to Agenda Item No. 4, "Administrator's Report." Mr. Parrish addressed Agenda Item No. 4a, "Checks Requiring Board Approval and Ratification of Wire Transfers." Mr. Parrish itemized checks and wire transfers of funds. Mr. Alcorn moved to approve the checks and ratify the wire transfers as presented. Mr. Wise seconded the motion, which CARRIED unanimously.

Next, Mr. Parrish asked Ms. Bird to address Agenda Item No. 4b, "National PRIMA Update." Ms. Bird reviewed materials provided to those traveling to the conference, including airlines, hotel and conference reservations. She also reviewed materials for the daily educational sessions, noting that there was a pooling track included in every session. Ms. Bird then answered questions.

President Schoepf then addressed Agenda Item No. 4c, "Excuse Bonnie Swartz." Mr. Alcorn moved that Ms. Swartz be excused from the Board Meeting for family reasons. Mr. Unger seconded the motion, which CARRIED unanimously.

President Schoepf then proceeded to Agenda Item No. 5, "Marketing Report." Mr. Eyman discussed marketing efforts in three counties.

Mr. Alexander reported on financial statements he prepared for April 2008. Ms. Buttron moved to accept the reports as presented. Ms. Garrett seconded the motion, which CARRIED unanimously.

Mr. Alexander presented the check register. Mr. Wise moved to approve check Nos. 12501 through 12560 and the direct debits, all as presented. Ms. Buttron seconded the motion, which CARRIED unanimously.

Mr. Alexander then reviewed a spreadsheet showing the value of KWORCC's equity investments as of May 12, 2008.

President Schoepf addressed Agenda Item No.7, "Claims Report." Ms. Duncan reported on several claims and answered questions.

Ms. Duncan reviewed the Logicom report for the period of January 1, 2008 through April 30, 2008. She stated that the total amount billed is \$1,845,641. The report showed actual paid amount to be \$1,101,750 for net savings after fees of \$743,871 or 40% for this four-month period.

Next, Mr. Parrish reviewed an analytical review generated by IMA showing KWORCC's claim history for policy years 2007 and 2008. The review documents consist of graphs which compared the actual paid and incurred losses to the estimated paid and incurred losses and to show the actuarial projections. The intent of the presentation was to provide Board members a visual comparison of these and their relationship to the actuarial projected losses. Mr. Parrish pointed out that IMA staff emphasizes these charts should not be viewed as a guarantee of either good or poor ultimate-loss performance.

President Schoepf called upon Messrs. Eyman and Rippee to address Agenda Item No. 8, "Loss Prevention and County Visits." Mr. Eyman reviewed calendars for April, May and June for the loss-prevention staff as well as the breakdown of county visits since the first of the year. Mr. Eyman also reviewed materials provided by an internet training provider.

President Schoepf addressed Agenda Item No. 9, "Legal Report." Mr. Parrish reported there were no legal matters to review.

President Schoepf addressed Agenda Item No. 10, "Committee Reports." There were no Committees to report. Mr. Parrish stated that the next committee meeting would be in July.

President Schoepf next proceeded to Agenda Item No. 11, "Trustee Training: Report from Mo/Kan PRIMA Conference." Messrs. Eyman and Rippee provided highlights of various seminars. One dealt with ways loss prevention specialists can re-engineer their communication patterns. Another explained the "something more doctrine" enacted in some states which permits a negligence suit against a supervisor or employer in addition to workers compensation. Another described how to minimize the use of time with lawyers and avoid unnecessary legal fees, and another dealt with the importance of developing a good "safety attitude." IMA presented a seminar on the aging workforce which will be presented to the KWORCC Trustees as trustee training later this year. President Schoepf thanked Messrs. Eyman and Rippee for the comprehensive presentation.

President Schoepf proceeded to Agenda Item No. 12, "Other items." There were no other items to discuss.

There being no further business on the agenda, Mr. Unger moved to adjourn at 2:20 p.m. Mr. Wise seconded the motion, which CARRIED unanimously.

The Board of Trustees approved the foregoing minutes of the Board of Trustees of Kansas Workers Risk Cooperative for Counties on the 19th day of June 2008.

Mr. Jim Wise, Secretary
KWORCC Board of Trustees