

**Minutes**  
**Meeting, Board of Trustees**  
**Kansas Workers Risk Cooperative for Counties**  
**September 9, 2010 at 1:00 p.m.**  
**Clubhouse Inn**  
**924 SW Henderson Road**  
**Topeka, KS 66615**

The September 2010 meeting of the Board of Trustees of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order at 1:00 p.m. at the Clubhouse Inn in Topeka by Board President Jim Wise on Thursday, September 9, 2010. Trustees present included: Jim Wise, Miami County Commissioner, President; Doyle "Hooley" Alcorn, Jewell County Commissioner, Vice-President; Linda Buttron, Jefferson County Clerk, Secretary; Michelle Garrett, Morris County Clerk, Controller; Frances Garcia, Reno County Commissioner and Ralph D. Unger, Decatur County Commissioner.

Staff participating included Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel; Mr. Carl Eyman, Deputy Administrator and Loss Prevention Specialist; Mr. Philip J. Rippee, Loss Prevention Specialist; Mr. Richard Alexander, Accountant and Ms. Nicole Jarboe-Paxson, Executive Assistant and Media Director.

Insurance Management Associates (IMA) appeared by Mr. Gene Miller, Mr. Paul Davis, Ms. Marla Dipman and Ms. Susan May.

President Wise addressed Agenda Item No. 2, "Approval of the Agenda." Mr. Parrish recommended the modification of Agenda Item No. 12, "Other Items" to "Trustee Training – ATV Safety by Carl Eyman." Ms. Buttron moved to approve the agenda with that modification. Ms. Garcia seconded the motion, which CARRIED unanimously.

Under Agenda Item No. 3, President Wise called for a motion to excuse Ms. Swartz for a family event. Mr. Alcorn so moved. The motion was seconded by Ms. Garcia and CARRIED unanimously.

President Wise addressed Agenda Item No. 4, "Consideration of Minutes of Meeting of August 19, 2010." Ms. Buttron moved to approve the minutes as presented. Ms. Garcia seconded the motion, which CARRIED unanimously.

President Wise addressed Agenda Item No. 5, "Administrator's Report." Mr. Parrish addressed Agenda Item No. 5a, "Checks Requiring Board Approval and Ratification of Wire Transfers." He itemized the electronic transfers of funds and the checks requiring approval. Mr. Unger moved to ratify the transfers and approve the checks as presented. Ms. Buttron seconded the motion, which CARRIED unanimously.

Mr. Parrish asked Ms. Bird to address Agenda Item No. 5b, "Annual Meeting Update." Ms. Bird presented a map of the locations of the KWORCC and KCAMP vendor booths. She stated that the booths will be open on November 14<sup>th</sup> from 4:30 p.m. to 7:30 p.m. and November 15<sup>th</sup> from 7:00 a.m. to 10:15 a.m. She said she would bring a booth sign-up sheet to the October Board meeting for Trustees who will attend the booth. Ms. Bird then reviewed the nominations for the election to the Board of Trustees and the counties from which meeting delegate forms have been received.

President Wise then proceeded to Agenda Item No. 6, "Marketing Report." Mr. Eyman discussed marketing activities for several counties.

President Wise addressed Agenda Item No. 7, "Financial Report." Mr. Alexander discussed in detail the financial statements he prepared for August 2010. Ms. Garrett moved to receive and file the reports as presented. Ms. Buttron seconded the motion, which CARRIED unanimously.

Mr. Alexander presented the check register. Ms. Buttron moved to approve check Nos. 13870 through 13896 and the direct debits, all as presented. Ms. Garrett seconded the motion, which CARRIED unanimously.

Next, Mr. Alexander reviewed a report showing the value of KWORCC's equity investments as of September 1, 2010.

President Wise proceeded to Agenda Item No. 8, "Claims Report – IMA." Addressing Agenda Item No. 8a, "Select Claims Review," Ms. May and Mr. Miller reported on claims and answered questions. Ms. May also requested approval on a pending settlement. Mr. Unger moved to approve the settlement on claim No. 2006030990. Ms. Buttron seconded the motion, which CARRIED unanimously.

Mr. Miller then addressed Agenda Item No. 8b, "Logicomp Bill Review Report." For the period beginning January 1, 2010 through August 31, 2010, Mr. Miller reported the amount billed totals \$2,517,655. The actual paid amount totals \$1,323,255 resulting in a net savings of \$1,194,400 after fees are paid. This is more than 47% of the amount billed for this 8-month period.

Mr. Davis then explained the "Policy Year Performance Review" under Agenda Item No. 8c. This analytical review generated by IMA shows KWORCC's claim history for policy years 2007 through 2010. The documents consist of graphs which compare the actual paid and incurred losses to the estimated paid and incurred losses and show the actuarial projections. He noted these charts show the status as of the end of August, 2010 and should not be considered as a guarantee of either good or poor ultimate loss performance.

President Wise declared a short break in the meeting at 2:08 p.m. The meeting resumed at 2:23 p.m.

President Wise called upon Messrs. Eyman and Rippee to address Agenda Item No. 9, "Loss Prevention and County Visits." Mr. Eyman reviewed calendars for August, September and October for the loss-prevention staff.

President Wise addressed Agenda Item No. 10, "Legal Report." Mr. Parrish advised that KWORCC staff will attend a Pool Coalition meeting on September 22<sup>nd</sup> to discuss the fee fund sweep litigation and ideas for workers compensation legislation.

Next, President Wise addressed Agenda Item No. 11, "Committee Reports." There were no committee reports. Mr. Parrish reminded the Board that there will be a Personnel Committee meeting by teleconference on September 16<sup>th</sup> at 1:15 p.m. He also stated there is an Investment Committee meeting scheduled for October 21<sup>st</sup> at noon.

President Wise then addressed Agenda Item No. 12, "Trustee Training – ATV Safety." Mr. Eyman reported on historical statistics for ATV accident related injuries and deaths both national and statewide. After discussion, the Board asked the staff to develop a policy discouraging the use of ATVs for county business, and when necessary, require the use of proper personal protective gear and recommending a training course.

There being nothing further before the Board, Mr. Unger moved to adjourn at 3:03 p.m. Ms. Garcia seconded the motion, which CARRIED unanimously.

The KWORCC Board of Trustees approved the foregoing minutes on the 21<sup>st</sup> day of October, 2010.

Linda Buttron, Secretary  
KWORCC Board of Trustees