

***Minutes of the KWORCC  
Annual Meeting***

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**Hyatt Regency  
400 W. Waterman Street  
Wichita, Kansas 67202  
November 19, 2007**

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order by Board President Ralph Unger on Monday, November 19, 2007 at the Hyatt Regency Hotel, Wichita, Kansas. Trustees present: Ralph Unger, Decatur County Commissioner, President; Francis “Shep” Schoepf, Reno County Commissioner, Vice President; Michelle Garrett, Morris County Clerk, Secretary; Linda Buttron, Jefferson County Clerk, Controller, Doyle “Hooley” Alcorn, Jewell County Commissioner; Bonnie Swartz, Gray County Clerk; Jim Wise, Miami County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator/Staff Counsel; Mr. Carl Eyman, Deputy Administrator/Loss Prevention Specialist; Mr. Philip Rippee, Loss Prevention Specialist; Mr. Richard Alexander, Accountant; Ms. Nicole Jarboe, Executive Assistant/Media Director.

Others present for KWORCC: Mr. Paul Davis, Ms. Annette Duncan and Mr. Tris Felix of Insurance Management Associates (IMA).

President Unger called the meeting to order at 5:00 p.m. and verified and announced that a total of 40 Member County representatives were present exceeding the requirements for a quorum.

Member County representatives were present as follows: Dudley R. Feuerborn, Anderson County Commissioner, Delegate; R. Steven Garten, Barber County Commissioner, Delegate; Charles Napier, Cherokee County Commissioner, Delegate; Bill Garrison, Cloud County Commissioner, Delegate; Ralph D. Unger, Decatur County Commissioner, Delegate; Kermit Rush, Ellsworth County Commissioner, Delegate; John Swayze, Ford County Commissioner, Delegate; Donald R. Stottlemire, Franklin County Commissioner, Delegate; Florence Whitebread, Geary County Commissioner, Delegate; Mahlon Tuttle, Gove County Commissioner, Delegate; Carl Higgs, Grant County Commissioner, Delegate; Bonnie Swartz, Gray County Clerk, Delegate; Linda Snyder, Greenwood County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Cheryl Adelhardt, Harper County Clerk, Delegate; Marge Roberson, Harvey County Commissioner, Delegate; Roy Hallauer, Jackson County Commissioner, Alternate; Linda Buttron, Jefferson County Clerk, Delegate; Doyle “Hooley” Alcorn, Jewell County Commissioner, Delegate; Marshall F. Miller, Lyon County Commissioner, Delegate; Bob Hein, Marion County Commissioner, Alternate; Clair Bender, Meade County Commissioner, Delegate; Jim Wise, Miami County Commissioner, Delegate; Jerry Britt, Morris County Commissioner, Alternate; Allen Tucker, Morton County Commissioner, Delegate; Royce Edwards, Neosho County Commissioner, Delegate; John

Miller, Norton County Commissioner, Delegate; William Prescott, Osage County Commissioner, Delegate; Betty J. Pruter, Osborne County Commissioner, Delegate; Kathy M. Luthi, Ottawa County Commissioner, Delegate; Arlis Atteberry, Pawnee County Commissioner, Delegate; Rodger Van Loenen, Phillips County Commissioner, Delegate; Charles Unger, Rawlins County Commissioner, Delegate; F.E. "Shep" Schoepf, Reno County Commissioner, Delegate; Craig Stephenson, Saline County Commissioner, Delegate; Ron Schamberger, Sheridan County Commissioner, Delegate; Keith Kennedy, Sheridan County Commissioner; Gary Baker, Stevens County Commissioner, Delegate; Eldon Gracy, Sumner County Commissioner, Delegate; Paul M. Steele, Thomas County Commissioner, Delegate and R. John Miller, Wallace County Commissioner, Delegate.

President Unger then addressed Agenda Item No. 2, "Approval of the Agenda." John Miller, Wallace County Commissioner, moved to approve the agenda as presented. Charles Unger, Rawlins County Commissioner, seconded the motion, which CARRIED unanimously.

President Unger addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 20, 2006." Eldon Gracy, Sumner County Commissioner, moved to approve the minutes as written. Mahlon Tuttle, Gove County Commissioner, seconded the motion, which CARRIED unanimously.

President Unger next addressed Agenda Items No. 4, "Election of KWORCC Trustees." President Unger announced that there were four positions open, with nominations received for the following: Ralph Unger, Decatur County Commissioner, incumbent for the Northwest District; F.E. "Shep" Schoepf, Reno County Commissioner, incumbent for the South Central District; Doyle "Hooley" Alcorn, Jewell County Commissioner, incumbent, and Roy Dunn, Franklin County Commissioner, for the Trustee At Large Position and Jim Wise, Miami County Commissioner, incumbent, and Rodney Edmondson, Cherokee County Commissioner, for the Southeast District. President Unger then asked for nominations from the floor. There were no further nominations. Kermit Rush, Ellsworth County Commissioner, moved to accept the Ballot as printed. Betty Pruter, Osborne County Commissioner, seconded the motion which CARRIED unanimously.

President Unger directed the membership to cast ballots voting for one nominee for each of the districts and one for the At Large position. He indicated he had appointed an Election Committee to be chaired by Bonnie Swartz, Gray County Clerk, and to include Dudley Feuerborn, Anderson County Commissioner and Keith Kennedy, Sheridan County Commissioner. The Committee was asked to gather all the ballots and adjourn to another room to tally the votes. The results were to be announced upon their return.

President Unger addressed the membership, pursuant to Agenda Item No. 5, "President's Opening Remarks." President Unger introduced the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. He discussed the current status of KWORCC membership, noting that the pool has 70 members including 63 county members, four county hospitals and three county instrumentalities.

President Unger explained that the KWORCC Board is made up of county elected

officials that come from counties with small to large populations. Six of the board members each represent one section of the state with the seventh representing the state at-large. The board's regularly scheduled meetings are held once every month except in November when the annual meeting is scheduled. He stated that the pool has three committees that meet periodically and make recommendations to the full board. They include: Personnel Committee, Investment Committee and Audit Committee.

President Unger summarized the health of the pool. He explained that the KWORCC self-insurance pool has more than \$14.5 million in liquid assets and more than \$5.5 million in the fund balance reserves. He said the pool was in sound financial condition. He explained that IMA provides claim administration for the pool, and at least two IMA representatives attend every KWORCC monthly meeting to provide information on the status of major claims and an analysis of the policy year performance.

The Election Committee returned to the meeting and President Unger announced the results. Jim Wise, Miami County Commissioner was re-elected to represent the Southeast District. Doyle "Hooley" Alcorn, Jewell County Commissioner was re-elected to the Trustee At Large position. Ralph Unger, Decatur County Commissioner was re-elected to represent the Northwest District, and F.E. "Shep" Schoepf, Reno County Commissioner, was re-elected to represent the South Central District.

President Unger called upon Mr. Richard Alexander to address Agenda Item No. 6, "Financial Report." Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2007. Mr. Alexander asked for and responded to questions concerning the financial information.

President Unger called upon Mr. Carl Eyman and Mr. Phil Rippee to address Agenda Item No. 7, "Safety Services Report." Mr. Eyman and Mr. Rippee reviewed their schedules for the 2007 year to-date. Mr. Eyman explained the 2008 Loss Prevention Manual is being distributed in compact disc format and reviewed some of the information contained in the updated manual. He also presented a list of the types of safety training offered by KWORCC. Messrs. Eyman and Rippee encouraged Members to contact them to schedule safety training and to take advantage the safety videos available for check out from KWORCC's extensive video library.

Mr. Eyman addressed Agenda Item No.7, "Exceptional Loss Ratio Awards." He explained that the awards are divided into three categories, according to the size of the county based on the Member County's premium. The awards announced by Mr. Eyman were as follows:

<u>Premium</u>	<u>Winners</u>	<u>Ratio</u>
0-\$45,000	1st—Rawlins County	.000%
	2nd—Lane County	.012%
	3rd—Sherman County	.015%

\$45,000—	1st—Gray County	.001%
\$75,000	2nd—Marshall County	.020%
	3rd—Meade County	.026%
Greater than	1st—Ellis County	.034%
\$75,000	2nd—Stevens County	.050%
	3rd—Osage County	.059%

President Unger asked Mr. Parrish to address Agenda Item No. 8, “Presentation of 2008 Budget.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws. Mr. Parrish asked for and responded to questions.

Doyle “Hooley” Alcorn, Jewell County Commissioner moved to ratify the budget which had been approved by the Board of Trustees. F.E. “Shep” Schoepf seconded the motion, which CARRIED unanimously.

President Unger addressed Agenda Item No. 9, “Other Business.” There were no further items to be discussed.

There being no further business, Bonnie Swartz, Gray County Clerk, moved to adjourned the 2007 KWORCC Annual Meeting at 5:30 PM. Jim Wise, Miami County Commissioner seconded the motion, which CARRIED unanimously.

Respectfully Submitted for Approval:

Michelle Garrett, Secretary