

***Minutes of the KWORCC***  
***Annual Meeting***  
**Hyatt Regency**  
**400 W. Waterman Street**  
**Wichita, Kansas 67202**  
**November 17, 2008**

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order by Board President Francis “Shep” Schoepf on Monday, November 17, 2008 at the Hyatt Regency Hotel, Wichita, Kansas. Trustees present: Francis “Shep” Schoepf, Reno County Commissioner, President; Michelle Garrett, Morris County Clerk, Vice President; Jim Wise, Miami County Commissioner, Secretary; Linda Buttron, Jefferson County Clerk, Controller; Doyle “Hooley” Alcorn, Jewell County Commissioner; Bonnie Swartz, Gray County Clerk and Ralph D. Unger, Decatur County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator/Staff Counsel; Mr. Carl Eyman, Deputy Administrator/Loss Prevention Specialist; Mr. Philip Rippee, Loss Prevention Specialist; Mr. Richard Alexander, Accountant and Ms. Nicole Jarboe-Paxson, Executive Assistant/Media Director.

Others present for KWORCC: Mr. Paul Davis, Ms. Annette Duncan and Mr. Gus Campuzano of Insurance Management Associates, Inc.

President Schoepf called the meeting to order at 5:28 p.m. and verified that a quorum was present. He announced that a total of 39 Member County representatives were present and that the quorum requirements were met.

Member County representatives were present as follows: Dudley R. Feuerborn, Anderson County Commissioner, Delegate; Steve Garten, Barber County Commissioner, Delegate; David M. Thurlow, Clay County Commissioner, Delegate; Ralph D. Unger, Decatur County Commissioner, Delegate; Everett Kolling, Dickinson County Commissioner, Delegate; Terry Kueser, Ellsworth County Commissioner, Delegate; John Swayze, Ford County Commissioner, Delegate; Don Hay, Franklin County Commissioner, Delegate; Florence Whitebread, Geary County Commissioner, Delegate; Mahlon Tuttle, Gove County Commissioner, Delegate; Ronnie Jantz, Gray County Commissioner, Alternate; Edward E. Buckle, Greenwood County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Cheryl Adelhardt, Harper County Clerk, Delegate; Marge Roberson, Harvey County Commissioner, Delegate; Raymond Brown, Haskell County Commissioner, Delegate; Roy Hallauer, Jackson County Commissioner, Delegate; Linda Buttron, Jefferson County Clerk, Delegate; Doyle “Hooley” Alcorn, Jewell County Commissioner, Delegate; Kathlyn Delaney, Lane County Commissioner, Delegate; Herb Pemberton, Linn County Commissioner, Delegate; Marshall F. Miller, Lyon County Commissioner, Delegate; Bob Hein, Marion County Commissioner, Delegate; Clair Bender, Meade County Commissioner, Alternate; Jim Wise, Miami County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; John Miller, Norton County Commissioner, Alternate; William Prescott, Osage County Commissioner, Delegate; Betty J. Pruter, Osborne County Commissioner, Alternate; Kathy M. Luthi, Ottawa County Commissioner, Delegate; Kathy Bowman, Pawnee County Commissioner, Delegate; F.E. “Shep” Schoepf, Reno County Commissioner, Delegate; Shaerri Barragree, Saline County Commissioner, Alternate; Doyle Kauk, Sheridan County Commissioner, Delegate; Sharon Dimitt, Stanton County Clerk, Alternate; Gary Baker, Stevens County Commissioner, Alternate; Eldon Gracy, Sumner County Commissioner, Delegate; Byron Sowers, Thomas County Commissioner, Delegate and R. John Miller, Wallace County Commissioner, Delegate.

President Schoepf then addressed Agenda Item No. 2, "Approval of the Agenda." Marshall Miller, Lyon County Commissioner, moved to approve the agenda as presented. Florence Whitebread, Geary County Commissioner, seconded the motion, which CARRIED unanimously.

President Schoepf addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 19, 2007." Ralph D. Unger, Decatur County Commissioner, mentioned there were two minor corrections to the minutes and moved to approve the minutes with those corrections. Herb Pemberton, Linn County Commissioner, seconded the motion, which CARRIED unanimously.

President Schoepf next addressed Agenda Items No. 4, "Election of KWORCC Trustees." President Schoepf announced that there were three positions open, with nominations received for the following: Bonnie Swartz, Gray County Clerk, incumbent for the Southwest District; Linda Buttron, Jefferson County Clerk, incumbent for the Northeast District; and Michelle Garrett, Morris County Clerk, incumbent, and Byron Sowers, Thomas County Commissioner, for the Trustee At Large Position. President Schoepf then asked for nominations from the floor. There were no further nominations. Linda Buttron, Jefferson County Clerk, moved to accept the ballot as printed. Doyle "Hooley" Alcorn, Jewell County Commissioner, seconded the motion which CARRIED unanimously.

President Schoepf directed the membership to cast ballots and to vote for no more than one nominee for each of the districts and one for the At Large position. He asked for volunteers to collect and count the ballots. Sharon Dimitt, Stanton County Clerk, Florence Whitebread, Geary County Commissioner and Marge Roberson, Harvey County Commissioner, volunteered, collected the ballots and adjourned to another room to tally the votes. The results were to be announced upon their return.

President Schoepf addressed the membership, pursuant to Agenda Item No. 5, "President's Opening Remarks." President Schoepf introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. He discussed the current status of KWORCC membership, noting that the pool has 70 members including 63 county members, four county hospitals and two county cooperatives and an airport authority.

President Schoepf explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month, except in November when the annual meeting is scheduled. There are three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Schoepf stated KWORCC has more than \$17 million in liquid assets, and the pool is strong and stable.

President Schoepf called upon Mr. Richard Alexander to address Agenda Item No. 6, "Financial Report." Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2008.

The election volunteers returned to the meeting, and President Schoepf announced the results. Bonnie Swartz, Gray County Clerk was re-elected to represent the Southwest District. Michelle Garret, Morris County Clerk was re-elected to the Trustee At Large position and Linda Buttron, Jefferson County Clerk was re-elected to represent the Northeast District.

President Schoepf asked that Mr. Carl Eyman and Mr. Phil Rippee address Agenda Item No. 7, "Safety Services Report and Loss Ratio Announcement." Messrs. Eyman and Rippee reported on their visits

to counties for loss-prevention visits and inspections. Mr. Eyman reported on new safety requirements for road crew flag personnel. He encouraged Members to contact KWORCC to schedule safety training and to take advantage of the safety videos available for check out from KWORCC's extensive video library.

Mr. Eyman then announced the winners of the loss ratio awards. He explained that the awards are given to counties in three categories created according to three ranges of premiums. The awards announced by Mr. Eyman are as follows:

| <u>Premium</u>            | <u>Winners</u>      | <u>Ratio</u> |
|---------------------------|---------------------|--------------|
| 0-\$50,000                | 1st—Comanche County | 1.0%         |
|                           | 2nd—Sheridan County | 1.3%         |
|                           | 3rd—Edwards County  | 1.4%         |
| \$50,000—<br>\$125,000    | 1st—Cloud County    | 0.3%         |
|                           | 2nd—Haskell County  | 1.0%         |
|                           | 3rd—Brown County    | 1.2%         |
| Greater than<br>\$125,000 | 1st—Clay County     | 1.0%         |
|                           | 2nd—Stevens County  | 1.7%         |
|                           | 3rd—Marion County   | 4.0%         |

President Schoepf asked Mr. Parrish to address Agenda Item No. 8, "Presentation of 2009 Budget." Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws and is presented each year at the annual meeting.

President Schoepf called for a motion to destroy the ballots from the election. Ralph D. Unger, Decatur County Commissioner so moved, and Steve Garten, Barber County Commissioner, seconded the motion. The motion CARRIED unanimously.

President Schoepf addressed Agenda Item No. 9, "Other Business." There were no further items to be discussed. Thereafter, he adjourned the 2008 KWORCC Annual Meeting at 5:55 p.m.

Respectfully Submitted for Approval

Doyle Alcorn, Secretary