

Minutes of the KWORCC
Annual Meeting
Sheraton Convention Center
6100 College Blvd
Overland Park, Kansas 66211
November 16, 2009

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order by Board President Michelle Garrett on Monday, November 16, 2009 at the Sheraton Convention Center, Overland Park, Kansas. Trustees present: Michelle Garrett, Morris County Clerk, President; Jim Wise, Miami County Commissioner, Vice President; Doyle "Hooley" Alcorn, Jewell County Commissioner, Secretary; Linda Buttron, Jefferson County Clerk, Controller; Frances Garcia, Reno County Commissioner; Bonnie Swartz, Gray County Clerk and Ralph D. Unger, Decatur County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator/Staff Counsel; Mr. Carl Eyman, Deputy Administrator/Loss Prevention Specialist; Mr. Philip Rippee, Loss Prevention Specialist; Mr. Richard Alexander, Accountant and Ms. Nicole Jarboe-Paxson, Executive Assistant/Media Director.

Others present for KWORCC: Mr. Paul Davis, Ms. Susan May and Mr. Gene Miller of Insurance Management Associates, Inc.

President Garrett called the meeting to order at 5:07 p.m. and verified that a quorum was present. She announced that a total of 34 Member County representatives were present and that the quorum requirements were met.

Member County representatives were present as follows: Dudley R. Feuerborn, Anderson County Commissioner, Delegate; Mike Thomas, Barber County Commissioner, Delegate; David M. Thurlow, Clay County Commissioner, Delegate; Ralph D. Unger, Decatur County Commissioner, Delegate; Everett Kolling, Dickinson County Commissioner, Delegate; Joe Nold, Dickinson County Commissioner, Alternate; Perry Henman, Ellis County Commissioner, Delegate; Albert W. Oller, Ellsworth County Commissioner, Delegate; John Swayze, Ford County Commissioner, Delegate; Don Stottlemire, Franklin County Commissioner, Delegate; Don Hay, Franklin County Commissioner, Alternate; Ben Bennett, Geary County Commissioner, Delegate; Bonnie Swartz, Gray County Clerk, Delegate; Gordon Wassell, Greenwood County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Cheryl Adelhardt, Harper County Clerk, Delegate; Marge Roberson, Harvey County Commissioner, Delegate; Roy Hallauer, Jackson County Commissioner, Delegate; Linda Buttron, Jefferson County Clerk, Delegate; Doyle "Hooley" Alcorn, Jewell County Commissioner, Delegate; Kathleen Delaney, Lane County Commissioner, Delegate; Al Joe Wallace, Lincoln County Commissioner, Delegate; Herb Pemberton, Linn County Commissioner, Delegate; Teresa Walters, Lyon County Commissioner, Delegate; Jim Wise, Miami County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; Vern Hay, Morris County Commissioner, Alternate; Hugo Spieker, Neosho County Commissioner, Delegate; Richard Thompson, Norton County Commissioner, Delegate; Bryan Byrd, Osborne County Commissioner, Delegate; Kathy M. Luthi, Ottawa County Commissioner, Delegate; Kathy Bowman, Pawnee County Commissioner, Delegate; Frances Garcia, Reno County Commissioner, Delegate; Troy Dewey, Sheridan County Commissioner, Alternate; OD Littrell, Stevens County Commissioner, Delegate; Dave Bozone, Stevens County Commissioner, Alternate; Garey Martin, Sumner County Commissioner, Delegate; Byron Sowers, Thomas County Commissioner, Delegate and Ken Christiansen, Thomas County Commissioner, Alternate.

President Garrett then addressed Agenda Item No. 2, "Approval of the Agenda." Ms. Bonnie Swartz, Gray County Clerk, moved to approve the agenda as presented. Ms. Frances Garcia, Reno County Commissioner, seconded the motion, which CARRIED unanimously.

President Garrett addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 17, 2008." Mr. Ralph D. Unger, Decatur County Commissioner, moved to approve the minutes as presented. Mr. Doyle Alcorn, Jewell County Commissioner, seconded the motion, which CARRIED unanimously.

President Garrett next addressed Agenda Items No. 4, "Election of KWORCC Trustees." President Garrett announced that there were four positions open, with nominations received for the following: Jim Wise, Miami County Commissioner, incumbent for the Southeast District; Pat Collins, Cherokee County Commissioner for the Southeast District; Ralph D. Unger, Decatur County Commissioner, incumbent for the Northwest District; Frances Garcia, Reno County Commissioner, incumbent, for the South Central District; and Doyle Alcorn, Jewell County Commissioner, incumbent, for the North Central District. President Garrett then asked for nominations from the floor. There were no further nominations. Mr. Joe Nold, Dickinson County Commissioner, moved to accept the ballot as printed. Mr. Garey Martin, Sumner County Commissioner, seconded the motion which CARRIED unanimously.

President Garrett directed the membership to cast ballots and to vote for no more than one nominee for each of the districts. She asked for volunteers to collect and count the ballots. Ms. Cheryl Adelhardt, Harper County Clerk, Ms. Marge Roberson, Harvey County Commissioner and Ms. Bonnie Swartz, Gray County Clerk, volunteered. They collected the ballots and adjourned to another room to tally the votes.

President Garrett addressed the membership, pursuant to Agenda Item No. 5, "President's Opening Remarks." President Garrett introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. She discussed the current status of KWORCC membership, noting that the pool has 69 members including 63 county members, three county hospitals, two county cooperatives and an airport authority.

President Garrett explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Garrett reported that KWORCC has more than \$18 million in liquid assets, and the pool is stronger than ever. She also stated that because of the Members' improving safety record, Board of Trustees voted to lower loss cost multiplier for 2010 which will decrease the basic premium costs for most members of KWORCC.

President Garrett then called upon Mr. Richard Alexander to address Agenda Item No. 6, "Financial Report." Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2009.

President Garrett asked that Messrs. Carl Eyman and Phil Rippee address Agenda Item No. 7, "Safety Services Report." Messrs. Eyman and Rippee reported on their visits to counties for loss-prevention visits and inspections. Mr. Eyman encouraged Members to contact KWORCC to schedule safety training and to take advantage of the safety videos available for check out from KWORCC's extensive video library. He also mentioned new materials that have been added to the library. Mr. Rippee indicated that KWORCC staff plans to visit the County Commissioners of each member county, focusing first on counties with high losses to discuss how KWORCC can help to improve safety for county workers.

Mr. Eyman addressed Agenda Item No.7, “Exceptional Loss Ratio Awards.” He explained that the awards are given to counties in three categories created according to premium. The awards announced by Mr. Eyman are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Ratio</u>
0-\$50,000	1 st – Edwards County	.12%
	2 nd – Morris County	0.4%
	3 rd – Sherman County	1.4%
\$51,000—	1 st tie – Comanche County	0.0%
	1 st tie – Haskell	0.0%
\$125,000	2 nd – Norton County	.17%
	3 rd – Neosho County	.62%
Greater than \$125,000	1 st – Cloud County	1.9%
	2 nd – Jackson County	6.9%
	3 rd – Harvey County	7.7%

The election volunteers returned to the meeting, and President Garrett announced the results. Jim Wise, Miami County Commissioner, was re-elected for the Southeast District; Ralph D. Unger, Decatur County Commissioner, was re-elected for the Northwest District; Frances Garcia, Reno County Commissioner, was re-elected for the South Central District; and Doyle Alcorn, Jewell County Commissioner, was re-elected for the North Central District.

President Garrett called for a motion to destroy the ballots from the election. Ms. Kathy Luthi, Ottawa County Commissioner, so moved, and Ms. Kathy Bowman, Pawnee County Commissioner, seconded the motion. The motion CARRIED unanimously.

President Garrett asked Mr. Parrish to address Agenda Item No. 8, “Presentation of 2010 Budget.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws and is presented each year at the annual meeting.

President Garrett addressed Agenda Item No. 9, “Other Business.” Mr. Joe Nold asked what efforts the KWORCC Staff was making to recruit additional counties to the KWORCC pool and encouraged that the KWORCC Staff and Board call upon elected officials from Member Counties to help with increasing the membership in KWORCC. Mr. Parrish reported on which counties were bidding for 2010 coverage and reviewed marketing efforts. Mr. Parrish expressed appreciation for assistance in expanding the membership. He said that if elected county officials are willing to help, KWORCC Staff will call on them to assist in marketing by explaining the pools to nearby counties.

There being no further business, Mr. Jim Wise, Miami County Commissioner, moved to adjourn the 2009 KWORCC Annual Meeting at 5:36 PM. Ms. Frances Garcia, Reno County Commissioner, seconded the motion which CARRIED unanimously.

Respectfully Submitted for Approval

Linda Buttron, Secretary