

Minutes of the KWORCC
Annual Meeting
Capital Plaza Hotel and Convention Center
1717 SW Topeka Blvd
Topeka, Kansas 66612
November 14, 2012

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order by Board President Linda Buttron, Jefferson County Clerk, on Wednesday, November 14, 2012 at the Capital Plaza Hotel and Convention Center, Topeka, Kansas. Trustees present: Linda Buttron, Jefferson County Clerk, President; Ralph D. Unger, Decatur County Commissioner, Vice-President; Bonnie Swartz, Gray County Clerk, Secretary; Michelle Garrett, Morris County Clerk, Controller; Steve Garten, Barber County Commissioner; and Jim Wise, Miami County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator/Staff Counsel; Mr. Carl Eyman, Deputy Administrator/Loss Prevention Specialist; Mr. Brandon Mann, Loss Prevention Specialist; Mr. Richard Alexander, Accountant and Ms. Nicole Jarboe-Paxson, Executive Assistant/Media Director.

Others present for KWORCC: Mr. Jess Cornejo, Ms. Marla Dipman, Mr. Paul Davis and Mr. Gene Miller of Insurance Management Associates, Inc.

President Buttron called the meeting to order at 5:22 p.m. and verified that a quorum was present. Mr. Parrish announced that a total of 36 Member County representatives were present and that the quorum requirements were met.

Member County representatives were present as follows: Dudley R. Feuerborn, Anderson County Commissioner, Delegate; R. Steven Garten, Barber County Commissioner, Delegate; R. Allen Warren, Bourbon County Commissioner, Delegate; Gary Caspers, Cloud County Commissioner, Delegate; Ralph D. Unger, Decatur County Commissioner, Delegate; Brad Homman, Dickinson County Commissioner, Delegate; Jerry King, Ford County Commissioner, Delegate; Don Stottlemire, Franklin County Commissioner, Alternate; Florence Whitebread, Geary County Commissioner, Delegate; Mahlon Tuttle, Gove County Commissioner, Delegate; Bonnie Swartz, Gray County Clerk, Delegate; Edward Buckle, Greenwood County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Mike Lewis, Hamilton County Commissioner, Alternate; Cheryl Adelhardt, Harper County Clerk, Delegate; Marge Roberson, Harvey County Commissioner, Delegate; Linda Buttron, Jefferson County Clerk, Delegate; Doyle "Hooley" Alcorn, Jewell County Commissioner, Delegate; Thomas J. Bennett, Lane County Commissioner, Delegate; Al Joe Wallace, Lincoln County Commissioner, Alternate; Michael Page, Linn County Commissioner, Delegate; Rollie Martin, Lyon County Commissioner, Delegate; Daniel Holub, Marion County Commissioner, Delegate; Thomas K. Holle, Marshall County Commissioner, Delegate; Jim Wise, Miami County Commissioner, Delegate; Tom Claussen, Mitchell County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; Teresa Harder, Morton County Commissioner, Delegate; John Miller, Norton County Commissioner, Alternate; Kenneth Kuykendall, Osage County Commissioner, Delegate; Bryan Byrd, Osborne County Commissioner, Delegate; James P. Kay, Ottawa County Commissioner, Alternate; Kathy Bowman, Pawnee County Commissioner, Delegate; Leonard A. Mastroni, Rush County Commissioner, Delegate; James Minnix, Scott County Commissioner, Delegate; Doyle Kauk, Sheridan County Commissioner, Delegate; Dave Bozone, Stevens County Commissioner, Delegate and Dean L. Papes, Trego County Commissioner, Alternate.

President Buttron then addressed Agenda Item No. 2, “Approval of the Agenda.” Ralph Unger, Decatur County Commissioner moved to approve the agenda as presented. R. Steven Garten, Barber County Commissioner seconded the motion, which CARRIED unanimously.

President Buttron addressed Agenda Item No. 3, “Consideration of the Minutes of the Meeting of November 14, 2011.” Ralph D. Unger, Decatur County Commissioner, moved to approve the minutes as presented. Jim Wise, Miami County Commissioner, seconded the motion which CARRIED unanimously.

President Buttron next addressed Agenda Items No. 4, “Election of KWORCC Trustees.” She announced that there were three positions open, with nominations received for the following: Michelle, Garrett, Morris County Clerk, incumbent for the At Large position; Linda Buttron, Jefferson County Clerk, incumbent for the Northeast District; Bonnie Swartz, Gray County Clerk, incumbent, for the Southwest District. President Buttron then asked for nominations from the floor. There were no further nominations. President Buttron called for a motion to close nominations. Doyle “Hooley” Alcorn, Jewell County Commissioner, so moved and was seconded by Vernon Hay, Morris County Commissioner. The motion CARRIED unanimously. Dudley R. Feuerborn, Anderson County Commissioner, then moved to accept the ballot as printed and approve a unanimous ballot for the positions. Florence Whitebread, Geary County Commissioner, seconded the motion which CARRIED unanimously.

President Buttron addressed the membership, pursuant to Agenda Item No. 5, “President’s Opening Remarks.” President Buttron introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. She discussed the current status of KWORCC membership, noting that the pool has 69 members including 64 county members, two hospitals and three county instrumentalities.

President Buttron explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Buttron then called upon Mr. Richard Alexander to address Agenda Item No. 6, “Financial Report.” Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2012.

President Buttron asked that Messrs. Carl Eyman and Brandon Mann address Agenda Item No. 7, “Safety Services Report.” Messrs. Eyman and Mann reported on their visits to counties for loss-prevention visits and inspections. The loss prevention staff has made 302 county visits including 6 claims investigations, 30 education classes, 76 safety classes and 208 safety inspections. They encouraged the member representatives to contact KWORCC to schedule safety training and to take advantage of the online training and safety videos available for check out from KWORCC’s extensive video library.

Mr. Eyman then explained that the loss ratio awards are given to counties in three categories created according to premium. The awards are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Loss Ratio</u>
0-\$50,000	1 st – Comanche County	0.23%
	2 nd – Lane County	2.78%
	3 rd – Wallace County	3.12%
\$51,000—	1 st (tie) – Norton County	0.00%
	1st (tie) - Jewell County	0.00%

\$125,000	2 nd – Doniphan County	0.15%
	3 rd – Morton County	1.23%
Greater than \$125,000	1 st – Jefferson County	1.18%
	2 nd – Geary County	7.87%
	3 rd – Pottawatomie County	9.10%

President Buttron asked Mr. Parrish to address Agenda Item No. 8, “Presentation of 2013 Budget.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws and is presented each year at the annual meeting.

President Buttron addressed Agenda Item No. 9, “Other Business.” Mr. Unger thanked the membership for their confidence in his and Hooley’s leadership over the years. He also encouraged members to promote the pools to their neighbor counties.

There being no further business President Buttron declared the meeting adjourned at 5:44 PM.

Respectfully Submitted for Approval

Bonnie Swartz, Secretary