

Minutes of the KWORCC
Annual Meeting
Hyatt Regency - Eagle Grand Ballroom FGH
400 West Waterman
Wichita, Kansas 67202
October 30, 2013

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was held on October 30, 2013 in Wichita at the Hyatt Regency Hotel. Trustees attending included: Michelle Garrett, Morris County Clerk, President; Jim Wise, Miami County Commissioner, Vice-President; Bonnie Swartz, Gray County Clerk, Secretary; Linda Buttron, Jefferson County Clerk, Controller; Steve Garten, Barber County Commissioner; Gary Caspers, Cloud County Commissioner and Stan McEvoy, Decatur County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel; Mr. Carl Eyman, Deputy Administrator and Loss Prevention Specialist; Mr. Brandon Mann, Loss Prevention Specialist; Mr. Richard Alexander, Accountant; Ms. Nicole Jarboe-Paxson, Executive Assistant and Media Director; Mr. Ralph D. Unger, Member Services Representative and Mr. Benjamin Woner, Intern.

Others present for KWORCC: Mr. Jess Cornejo, Ms. Marla Dipman, Mr. Paul Davis and Mr. Gene Miller of Insurance Management Associates, Inc.

President Garrett called the meeting to order at 5:01 p.m. and verified that a quorum was present. Mr. Parrish announced that a total of 37 Member County representatives were present and that the quorum requirements were met.

Member County representatives were present as follows: Phyllis Gettler, Anderson County Clerk, Delegate; R. Steven Garten, Barber County Commissioner, Delegate; R. Allen Warren, Bourbon County Commissioner, Delegate; Gary Caspers, Cloud County Commissioner, Delegate; Stan McEvoy, Decatur County Commissioner, Delegate; LaVerne Myers, Dickinson County Commissioner, Delegate; LaVerne Wetzell, Edwards County Commissioner, Delegate; Dean Haselhorst, Ellis County Commissioner, Delegate; Brenda Pogue, Ford County Commissioner, Delegate; Don Stottlemire, Franklin County Commissioner, Delegate; Ben Bennett, Geary County Commissioner, Delegate; Mahlon Tuttle, Gove County Commissioner, Delegate; Bonnie Swartz, Gray County Clerk, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; G.A. "Chip" Westfall, Harvey County Commissioner, Delegate; Linda Buttron, Jefferson County Clerk, Delegate; Thomas J. Bennett, Lane County Commissioner, Alternate; David Lamb, Linn County Commissioner, Alternate; Scott A. Briggs, Lyon County Commissioner, Alternate; Sonya Stohs, Marshall County Clerk, Delegate; Jim Wise, Miami County Commissioner, Delegate; Tom Claussen, Mitchell County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; Teresa Harder, Morton County Commissioner, Delegate; Jay Harris, Ness County Commissioner, Delegate; Kenneth Kuykendall, Osage County Commissioner, Delegate; Bryan Byrd, Osborne County Commissioner, Delegate; Kathy Luthi, Ottawa

County Commissioner, Alternate; Kathy Bowman, Pawnee County Commissioner, Alternate; Ken Urban, Rush County Commissioner, Alternate; Gary Skibbe, Scott County Commissioner, Delegate; Doyle Kauk, Sheridan County Commissioner, Alternate; Steve Evert, Sherman County Commissioner, Delegate; John D. Smith, Stanton County Commissioner, Delegate; Pat Hall, Stevens County Commissioner, Delegate; Mike Baughn, Thomas County Commissioner, Delegate and Adam W. Smith, Wallace County Commissioner, Delegate.

President Garrett then addressed Agenda Item No. 2, "Approval of the Agenda." Jim Wise, Miami County Commissioner, moved to approve the agenda as presented. Stan McEvoy, Decatur County Commissioner, seconded the motion which CARRIED unanimously.

President Garrett addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 14, 2012." Steve Evert, Sherman County Commissioner, moved to approve the minutes as presented. Steve Garten, Barber County Commissioner, seconded the motion which CARRIED unanimously.

President Garrett next addressed Agenda Item No. 4, "Election of KWORCC Trustees." She announced that there were four positions open, with nominations received for the following: Jim Wise, Miami County Commissioner, incumbent for the Southeast District; Stan McEvoy, Decatur County Commissioner, incumbent for the Northwest District; Steve Garten, Barber County Clerk, incumbent, for the South Central District; Gary Caspers, Cloud County Commissioner, incumbent for the North Central District. President Garrett then asked for nominations from the floor. There were no further nominations. President Garrett called for a motion to close nominations. Mahlon Tuttle, Gove County Commissioner, moved to close nominations and cast a unanimous ballot. Kathy Luthi, Ottawa County Commissioner, seconded the motion which CARRIED unanimously.

President Garrett addressed the membership, pursuant to Agenda Item No. 5, "President's Opening Remarks." President Garrett introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. She discussed the current status of KWORCC membership, noting that the pool has 72 members including 67 county members, two hospitals and three county instrumentalities.

President Garrett explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Garrett reported that KWORCC has more than \$21 Million in assets and is stronger than ever. She explained that because of higher losses in 2012 and added services (such as health department and ambulance) many members will experience an increase in premiums for policy year 2014. She said KWORCC continues to strive to keep premiums down, thus for a third year in a row, the Trustees have committed substantial reserve funds to reduce premiums in 2014. She explained that this also rewards members for continued loyalty. President Garrett said another strategy for reducing premiums is that KWORCC highlights continuous promotion of workplace safety to prevent injury to -- and death of -- employees of members.

President Garrett then called upon Mr. Richard Alexander to address Agenda Item No. 6, "Financial Report." Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2013.

President Garrett asked that Messrs. Carl Eyman and Brandon Mann address Agenda Item No. 7, “Safety Services Report.” Messrs. Eyman and Mann reported on their visits to counties for loss-prevention visits and inspections. They encouraged the member representatives to contact KWORCC to schedule safety training and to take advantage of the online training and safety videos available for check out from KWORCC’s extensive video library.

Mr. Mann then explained that loss prevention staff will deliver plaques to the members who have the best loss ratios in three categories created according to premium. The 2012 awards are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Loss Ratio</u>
0-\$50,000	1 st – Scott County	0.000%
	2 nd – Edwards County	1.942%
	3 rd – Lane County	3.345%
\$51,000— \$125,000	1 st – Jackson County	0.930%
	2 nd – Haskell County	1.046%
	3 rd – Doniphan County	1.232%
	Honorable Mention ~ Elk County	1.355%
	Honorable Mention ~ Brown County	1.368%
Greater than \$125,000	1 st – Jefferson County	5%
	2 nd – Franklin County	26%
	3 rd – Harper County	33%

President Garrett asked Mr. Parrish to address Agenda Item No. 8, “Presentation of 2014 Budget.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the September board meeting in accordance with the bylaws and is presented each year at the annual meeting.

President Garrett addressed Agenda Item No. 9, “Other Business.”

There being no further business Vicki Swartz, Hamilton County Commissioner, moved to adjourn the meeting at 5:21p.m. R. Allen Warren, Bourbon County Commissioner, seconded the motion which CARRIED unanimously.

Respectfully Submitted for Approval

Bonnie Swartz, Secretary