

Minutes of the KWORCC
Annual Meeting
Hyatt Regency - Eagle Grand Ballroom FGH
400 West Waterman
Wichita, Kansas 67202
November 13, 2014

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was held on November 13, 2014 in Wichita at the Hyatt Regency Hotel. Trustees attending included Steve Garten, Barber County Commissioner, Vice-President; Bonnie Swartz, Gray County Clerk, Secretary; Michelle Garrett, Morris County Clerk, Controller; Gary Caspers, Cloud County Commissioner and Stan McEvoy, Decatur County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel; Mr. Carl Eyman, Deputy Administrator and Loss Prevention Supervisor; Mr. Richard Alexander, Accountant; Ms. Nicole Jarboe-Paxson, Executive Assistant and Media Director; Mr. Brandon Mann, Loss Prevention Specialist; Mr. Benjamin Woner, Loss Prevention Specialist and Mr. Ralph D. Unger, Member Services Representative.

Others present for KWORCC: Mr. Jess Cornejo and Ms. Marla Dipman of Insurance Management Associates, Inc.

Vice-President Garten called the meeting to order at 5:25 p.m. and verified that a quorum was present. Mr. Parrish announced that a total of 48 Member County representatives were present and that the quorum requirements were met.

Member County representatives were present as follows: Sherrie L. Riebel, Allen County Clerk, Delegate; Phyllis Gettler, Anderson County Clerk, Alternate; R. Steven Garten, Barber County Commissioner, Delegate; Barbara Albright, Bourbon County Commissioner, Delegate; Keith C. Olson Brown County Commissioner, Delegate; Pat Collins, Cherokee County Commissioner, Delegate; Gary Caspers, Cloud County Commissioner, Delegate; Gary Wilson, Cowley County Commissioner, Delegate; Stan McEvoy, Decatur County Commissioner, Delegate; Craig Chamberlin, Dickinson County Commissioner, Delegate; Dean Haselhorst, Ellis County Commissioner, Delegate; Kermit Rush, Ellsworth County Commissioner, Delegate; Sharon Seibel, Ford County Clerk, Alternate; Don Stottlemire, Franklin County Commissioner, Delegate; Larry Hicks, Geary County Commissioner, Delegate; Mahlon Tuttle, Gove County Commissioner, Delegate; Bonnie Swartz, Gray County Clerk, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Cheryl Adelhardt, Harper County Clerk, Alternate; G.A "Chip" Westfall, Harvey County Commissioner, Delegate; Michael McNair, Hodgeman County Commissioner, Delegate; Richard Malm, Jefferson County Commissioner, Alternate; Dwight S. Frost, Jewell County Commissioner, Delegate; Thomas J. Bennett, Lane County Commissioner, Delegate; David Lamb, Linn County Commissioner, Delegate; Scott A Briggs, Lyon County Commissioner, Alternate; Sonya Stohs, Marshall County Clerk, Delegate; Tom Claussen, Mitchell County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; Jay D. Coen, Morton County Commissioner, Delegate; Mike Schoenhofer, Neosho County Commissioner, Delegate; Jay Harris, Ness County Commissioner, Delegate; Charles Posson, Norton County Commissioner, Delegate; Kenneth Kuykendall, Osage County Commissioner, Delegate; James P. Kay, Ottawa County Commissioner, Delegate; Kathy Bowman, Pawnee County Commissioner, Alternate; Max Dibble, Phillips County Commissioner, Delegate; Lisa Woody, Rawlins County Commissioner, Alternate; Kathleen Marsicek, Republic County Clerk, Delegate; Alicia Showalter, Rice County Clerk, Delegate; Leonard Mastroni, Rush County Commissioner, Alternate; Gary

Skibbe, Scott County Commissioner, Alternate; Vic Bielser, Sheridan County Commissioner, Delegate; John D. Smith, Stanton County Commissioner, Delegate; Pat Hall, Stevens County Commissioner, Delegate; Mike Baughn, Thomas County Commissioner, Delegate; Wesley Hobbs, Trego County Commissioner, Delegate and Adam W. Smith, Wallace County Commissioner, Delegate.

Vice-President Garten then addressed Agenda Item No. 2, "Approval of the Agenda." Bonnie Swartz, Gray County Clerk, moved to approve the agenda as presented. Stan McEvoy, Decatur County Commissioner, seconded the motion which CARRIED unanimously.

Vice-President Garten addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of October 30, 2013." Stan McEvoy, Decatur County Commissioner, moved to approve the minutes as presented. Gary Caspers, Cloud County Commissioner, seconded the motion which CARRIED unanimously.

Vice-President Garten next addressed Agenda Item No. 4, "Election of KWORCC Trustees." He announced that there were three positions open, with nominations received for the following: Michelle Garrett, Morris County Clerk, incumbent for the At Large position; Linda Buttron, Jefferson County Clerk, incumbent for the Northeast District; Sandy Barton, Stanton County Clerk, for the Southwest District. Vice-President Garten then asked for nominations from the floor. There were no further nominations. Vice-President Garten called for a motion to close nominations. G.A "Chip" Westfall, Harvey County Commissioner, moved to close nominations and cast a unanimous ballot. Pat Collins, Cherokee County Commissioner, seconded the motion which CARRIED unanimously.

Vice-President Garten addressed the membership, pursuant to Agenda Item No. 5, "President's Opening Remarks." He stated that 80% of the cities, towns, schools, counties and special districts in the United States address some or all of their risk management and risk financing needs through member-owned, member-governed, non-profit pools. He emphasized appreciation to the delegates and alternates for participating and continuing support of their government risk pool.

Vice-President Garten then introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. He discussed the current status of KWORCC membership, noting that the pool has 81 members including 70 county members, two hospitals, five rural water districts, an airport authority and three county instrumentalities.

Vice-President Garten explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

Vice-President Garten reported that KWORCC has more than \$23 Million in assets and is stronger than ever. He said KWORCC continues to strive to keep premiums down, thus for a fourth year in a row, the Trustees have committed substantial reserve funds to reduce premiums in 2015. He explained that this also rewards members for continued loyalty. Vice-President Garten said another strategy for reducing premiums is that KWORCC highlights continuous promotion of workplace safety and encouraged the membership to use the resources offered by KWORCC.

Vice-President Garten then called upon Mr. Richard Alexander to address Agenda Item No. 6, "Financial Report." Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2014. He then asked for and responded to questions.

Vice-President Garten asked that Messrs. Carl Eyman and Brandon Mann, address Agenda Item No. 7, "Safety Services Report." Mr. Mann reported on the loss prevention staff's visits to counties for training

and inspections. In 2014 they performed 205 safety inspections, 37 Defensive Driving classes, 4 Coaching the Emergency Vehicle Operator classes, 12 Flagging classes, 22 Forklift classes and 51 other classes. He encouraged the member representatives to contact KWORCC to schedule safety training and to take advantage of the online training and safety videos available for check out from KWORCC's extensive video library.

Mr. Eyman then explained that loss prevention staff will deliver plaques to the members who have the best loss ratios in three categories created according to premium. The 2013 awards are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Loss Ratio</u>
0-\$50,000	1 st (tie) – Comanche Hospital	0.00%
	1st (tie) - Cowley County	0.00%
	2 nd – Decatur County	0.02%
	3 rd – Scott County	0.23%
\$51,000— \$125,000	1 st – Greenwood County	0.44%
	2 nd (tie) – Brown County	0.71%
	2 nd (tie) – Jewell County	0.71%
	3 rd - Haskell County	1.48%
Greater than \$125,000	1 st – Linn County	10.0%
	2 nd – Saline County	12.9%
	3 rd – Ellis County	15.3%

Vice-President Garten asked Mr. Parrish to address Agenda Item No. 8, “Presentation of 2015 Budget.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws and is presented each year at the annual meeting.

Vice-President Garten addressed Agenda Item No. 9, “Other Business.” Mr. Parrish acknowledged two KWORCC Trustees who are retiring: KWORCC Secretary, Ms. Bonnie Swartz, Gray County Clerk, served for 17 years on the KWORCC Board of Trustees and KWORCC President, Jim Wise, Miami County Commissioner, served for nine years. Mr. Parrish thanked them for their exceptional contribution to KWORCC and dedicated service to Kansas county government.

There being no further business, Scott A Briggs, Lyon County Commissioner, moved to adjourn the meeting at 5:54 p.m. Stan McEvoy, Decatur County Commissioner, seconded the motion which CARRIED unanimously.

Respectfully Submitted for Approval

Stan McEvoy, Secretary