

Minutes of the KWORCC
Annual Meeting
Sheraton Leatherwood 1 & 2
6100 College Blvd
Overland Park, Kansas 66211
November 15, 2016

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was held on November 15, 2016 in Overland Park at the Sheraton Hotel. Trustees attending included Mr. Gary Caspers, Cloud County Commissioner, President; Mr. Stan McEvoy, Decatur County Commissioner, Vice-President; Ms. Michelle Garrett, Morris County Clerk, Secretary; Ms. Linda Buttron, Jefferson County Clerk, Controller; Ms. Sandy Barton, Stanton County Clerk; Mr. Bonnie "Rob" Roberts, Miami County Commissioner and Dr. Steve Garten, Barber County Commissioner.

Staff Present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel; Mr. Carl Eyman, Deputy Administrator and Loss Prevention Manager; Ms. Nicole Jarboe-Paxson, Executive Assistant and Media Director; Mr. Brandon Mann, Loss Prevention Specialist; Mr. Benjamin Woner, Loss Prevention Specialist; Ms. Beth Byrne, Accountant; and Mr. Ralph D. Unger, Member Services Representative.

Others present for KWORCC: Mr. Jess Cornejo and Ms. Tina Cox of CORnerstone Risk Solutions.

President Caspers called the meeting to order at 6:04 p.m. and verified that a quorum was present.

Member County representatives were present as follows: Sherrie L. Riebel, Allen County Clerk, Delegate; Steve Garten, Barber County Commissioner, Delegate; Janice A. Fine, Chautauqua County Clerk, Delegate; Rebecca Mishler, Clark County Clerk, Delegate; Gary Caspers, Cloud County Commissioner, Delegate; Bradley Marcuson, Decatur County Commissioner, Delegate; LaVerne Myer, Dickinson County Commissioner, Delegate; Shari Kaminska, Elk County Commissioner, Delegate; Barbara K. Wasinger, Ellis County Commissioner, Delegate; Brenda Pogue, Ford County Register of Deeds, Alternate; Roy Dunn, Franklin County Commissioner, Delegate; Florence Whitebread, Geary County Commissioner, Delegate; Michael R. Gillespie, Gove County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Carla Pence, Harper County Commissioner, Delegate; Randy Hague, Harvey County Commissioner, Delegate; Linda M. Buttron, Jefferson County Clerk, Delegate; Thomas J. Bennett, Lane County Commissioner, Delegate; Terry Finch, Lincoln County Commissioner, Delegate; David Lamb, Linn County Clerk, Delegate; Linus L. Linaweaver, McPherson County Commissioner, Delegate; Bonnie E. "Rob" Roberts, Miami County Commissioner, Delegate; Jim Marshall, Mitchell County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; Randy Bane, Morton County Commissioner, Delegate; Sandra Rupp, Ness County Commissioner, Delegate; Gaylord Anderson, Osage County Commissioner, Alternate; Alfred Reif, Osborne County Commissioner, Delegate; Kathy Luthi, Ottawa County Commissioner, Alternate; Lisa Woody, Rawlins County Commissioner, Delegate; William D. Oswald, Rice County Commissioner, Delegate; Gary Skibbe, Scott County Commissioner, Delegate; Vic Bielser, Sheridan County Commissioner, Delegate; Steve Evert, Sherman County Commissioner, Delegate; Roger Allen, Smith County Commissioner, Alternate; Clayton Grimmatt, Stafford County Commissioner, Delegate; Sandy Barton, Stanton County Clerk, Alternate; Paul M. Steele, Thomas County Commissioner, Delegate; Lori Augustine, Trego County Clerk, Alternate and Adam W. Smith, Wallace County Commissioner, Delegate.

President Caspers then addressed Agenda Item No. 2, "Approval of the Agenda." Florence Whitebread, Geary County Commissioner, moved to approve the agenda as presented. Shari Kaminska, Elk County Commissioner, seconded the motion which CARRIED unanimously.

President Caspers addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 4, 2015." Barbara K. Wasinger, Ellis County Commissioner, moved to approve the minutes as presented. Randy Hague, Harvey County Commissioner, seconded the motion which CARRIED unanimously.

President Caspers next addressed Agenda Item No. 4, "Election of KWORCC Trustees." He announced that there were three positions open, with nominations received for the following: Michelle Garrett, Morris County Clerk, incumbent and Lynne Oharah, Bourbon County Commissioner, for the At Large position; Linda Buttron, Jefferson County Clerk, incumbent for the Northeast District; Sandy Barton, Stanton County Clerk, incumbent, for the Southwest District. President Caspers then asked for nominations from the floor. Once nominations were closed President Caspers asked the Members to vote for one candidate in each section and asked Florence Whitebread, Geary County Commissioner, Sherrie L. Riebel, Allen County Clerk and Nikki Schwerdfeger, Hamilton County Commissioner to collect and count the ballots.

President Caspers addressed the membership, pursuant to Agenda Item No. 5, "Status Report." He emphasized appreciation to the delegates and alternates for participating and continuing support of their government risk pool.

President Caspers then introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from CORnerstone Risk Solutions. He discussed the current status of KWORCC membership, noting that the pool has 85 members including 74 county members, two hospitals, four rural water districts, an airport authority and four county instrumentalities.

President Caspers explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Caspers reported that KWORCC has more than \$24 Million in assets and is stronger than ever. He said KWORCC continues to strive to keep premiums down, thus for a sixth year in a row, the Trustees have committed substantial reserve funds to reduce premiums in 2017. He explained that this also rewards members for continued loyalty. President Caspers said another strategy for reducing premiums is that KWORCC highlights continuous promotion of workplace safety.

President Caspers then called upon Ms. Beth Byrne to address Agenda Item No. 6, "Financial Report." Ms. Byrne presented the statement of financial condition and statement of operations as of September 30, 2016. She then asked for and responded to questions.

President Caspers thanked the ballot counters and stated that the trustees elected are Michelle Garrett, Sandy Barton and Linda Buttron.

President Caspers asked that Messrs. Carl Eyman, Brandon Mann and Ben Woner, address Agenda Item No. 7, "Safety Services Report." Mr. Mann reported on the loss prevention staff's visits to counties for training and inspections. In 2016 they performed a total of 398 county visits including inspections and trainings. There were 1,233 courses taken online by the membership and 586 county employees have taken defensive driving. He encouraged the member representatives to contact KWORCC to schedule safety

training and to take advantage of the online training and safety videos available for check out from KWORCC's extensive video library.

Mr. Eyman then explained that loss prevention staff will deliver plaques to the members who have the best loss ratios in three categories created according to premium. The 2015 awards are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Loss Ratio</u>
0-\$55,000	1st tie ~ Ottawa County	0.0%
	1st tie ~ Scott County	0.0%
	1st tie ~ Wallace County	0.0%
	2nd ~ Lane County	0.2%
	3rd ~ Chautauqua County	0.4%
\$55,000— \$125,000	1st tie ~ Gove County	0.0%
	1st tie ~ Mitchell County	0.0%
	2nd ~ Morris County	0.3%
	3rd ~ Pawnee County	1.0%
Greater than \$125,000	1st ~ Pottawatomie County	7.0%
	2nd ~ Ellis County	12.0%
	3rd ~ Linn County	15.0%

President Caspers asked Mr. Parrish to address Agenda Item No. 8, "Presentation of 2017 Budget." Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws.

President Caspers addressed Agenda Item No. 9, "Other Business."

There being no further business, Barbara K. Wasinger, Ellis County Commissioner, moved to adjourn the meeting at 6:30 p.m. Paul M. Steele, Thomas County Commissioner, seconded the motion which CARRIED unanimously.

Respectfully Submitted for Approval

Sandy Barton, Secretary