

Minutes of the KWORCC
Annual Meeting
Sheraton Leatherwood 1 & 2
6100 College Blvd
Overland Park, Kansas 66211
October 15, 2018

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was held on October 15, 2018 in Overland Park at the Sheraton Hotel. Trustees attending were as follows: Ms. Michelle Garrett, Morris County Clerk, President; Ms. Sandy Barton, Stanton County Clerk, Vice-President; Mr. Bonnie "Rob" Roberts, Miami County Commissioner, Secretary; Mr. Gary Caspers, Cloud County Commissioner; Dr. Steve Garten, Barber County Commissioner; and Mr. Stan McEvoy, Decatur County Commissioner.

Staff Present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator and Staff Counsel; Ms. Nicole Jarboe-Paxson, Executive Assistant and Media Developer; Mr. Brandon Mann, Loss Prevention Specialist; Mr. Benjamin Woner, Loss Prevention Specialist; and Mr. Ralph D. Unger, Member Services Representative.

Others present for KWORCC: Mr. Jess Cornejo of CORnerstone Risk Solutions, Ms. Amanda Chamberland of TRISTAR and Mr. Eric Otting and Ms. Amy Dukes of Wendling Noe Nelson & Johnson LLC (WNNJ).

President Garrett called the meeting to order at 6:03 p.m. and verified that a quorum was present.

Member County representatives were present as follows: Bill King, Allen County Commissioner, Delegate; Steve Garten, Barber County Commissioner, Alternate; Jeff Fischer, Bourbon County Commissioner, Delegate; Dwight Kruse, Brown County Commissioner, Delegate; Gary Caspers, Cloud County Commissioner, Delegate; Bob Voegele, Cowley County Commissioner, Alternate; Brad Marcuson, Decatur County Commissioner, Delegate; Craig Chamberlin, Dickinson County Commissioner, Delegate; Tim Collins, Doniphan County Commissioner, Alternate; Shari Kaminska, Elk County Commissioner, Delegate; Dean Haselhorst, Ellis County Commissioner, Alternate; Brenda Pogue, Ford County Register of Deeds, Alternate; Roy Dunn, Franklin County Commissioner, Delegate; Michael R. Gillespie, Gove County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Randy Hague, Harvey County Commissioner, Delegate; Janet Zwonitzer, Jackson County Commissioner, Delegate; Richard Malm, Jefferson County Commissioner, Alternate; Diana Paris, Lane County Commissioner, Delegate; Alexis Pflugh, Lincoln County Commissioner, Delegate; David Lamb, Linn County Clerk, Delegate; Diane Novak, Marion County Commissioner, Delegate; Ron Loomis, McPherson County Commissioner, Alternate; Bonnie E. "Rob" Roberts, Miami County Commissioner, Delegate; Mike Cooper, Mitchell County Commissioner, Delegate; Diana K. Jost, Morris County Commissioner, Delegate; Sandra Rupp, Ness County Commissioner, Alternate; Thomas Brannon, Norton County Commissioner, Delegate; Gaylord Anderson, Osage County Commissioner, Delegate; Kathy Luthi, Ottawa County Commissioner, Alternate; Bob Rein, Pawnee County Commissioner, Delegate; Max Dibble, Phillips County Commissioner, Delegate; Donna Patton, Reno County Clerk, Delegate; Troy Dewey, Sheridan County Commissioner, Delegate; Arthur Befort, Smith County Commissioner, Delegate; John D. Smith, Stanton County Commissioner, Delegate; Mike Baughn, Thomas County Commissioner, Delegate; and Lori Augustine, Trego County Commissioner, Delegate.

President Garrett then addressed Agenda Item No. 2, "Approval of the Agenda." Dr. Steven Garten, Barber County Commissioner, moved to approve the agenda as presented. Ms. Nikki Schwerdfeger, Hamilton County Commissioner, seconded the motion which CARRIED unanimously.

President Garrett addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 14, 2017." Ms. Shari Kaminska, Elk County Commissioner, moved to approve the minutes as presented. Mr. Dean Haselhorst, Ellis County Commissioner, seconded the motion which CARRIED unanimously.

President Garrett next addressed Agenda Item No. 4, "Election of KWORCC Trustees." She announced that there were three positions open, with nominations received for the following: Michelle Garrett, Morris County Clerk, incumbent for the At Large position; Linda Buttron, Jefferson County Clerk, incumbent for the Northeast District; Sandy Barton, Stanton County Clerk, incumbent for the Southwest District. President Garrett then asked for nominations from the floor. Mr. Troy Dewey, Sheridan County Commissioner moved to close nominations and cast a unanimous ballot. Ms. Janet Zwonitzer, Jackson County Commissioner seconded the motion which CARRIED unanimously.

President Garrett addressed the membership, pursuant to Agenda Item No. 5, "Status Report." She emphasized appreciation to the delegates and alternates for participating and continuing support of their county government risk insurance pool.

President Garrett then introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from CORnerstone Risk Solutions, TRISTAR and WNNJ. She discussed the status of KWORCC membership, noting that the pool has 84 members including 73 county members, two hospitals, four rural water districts, an airport authority and four county instrumentalities.

President Garrett explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Garrett reported that KWORCC has more than \$25 Million in assets. She stated that KWORCC continues to purposefully and dutifully strive to keep county workers safe, provide best-practices claims management and control administrative costs while implementing added-value resources.

President Garrett then called upon Mr. Eric Otting of WNNJ to address Agenda Item No. 6, "Financial Report." Mr. Otting presented the statement of financial condition and statement of operations as of June 30, 2018. He then asked for and responded to questions.

President Garrett asked that Messrs. Brandon Mann and Ben Woner address Agenda Item No. 7, "Safety Services Report." Mr. Mann reported on the loss prevention staff's visits to counties for training and inspections. In 2018 KWORCC Loss Prevention Specialists performed a total of 291 county visits including 218 safety inspections. He reported the safety training administered includes: 260 county employees completed flagging classes, 115 county employees completed forklift training and 458 county employees successfully passed defensive driving courses. He encouraged the member representatives to contact KWORCC to schedule safety training and to take advantage of the online training and safety videos available for check out from KWORCC's extensive video library.

Mr. Woner then explained that loss prevention staff will deliver plaques to the members who have the best loss ratios in three categories created according to premium. The 2017 awards are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Ratio</u>
0-\$49,999	1st ~ Stanton County	0.000%
	2nd ~ Comanche County	0.002%
	3rd ~ Chautauqua County	0.008%
\$50,000— \$125,000	1st ~ Norton County	0.007%
	2nd (tie) ~ Meade County	0.030%
	2nd (tie) ~ Anderson County	0.030%
	3rd (tie) ~ Sherman County	0.050%
	3rd (tie) ~ Trego County	0.050%
Greater than \$125,000	1st ~ Miami County	0.070%
	2nd ~ Jefferson County	0.080%
	3rd ~ McPherson County	0.140%

President Garrett asked Mr. Parrish to address Agenda Item No. 8, “Presentation of 2019 Budget.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the September board meeting in accordance with the bylaws.

President Garrett addressed Agenda Item No. 9, “Other Business.” President Garrett recognized Mr. Parrish for 20 years of service to KWORCC.

There being no further business, President Garrett declared the meeting adjourned at 6:32 p.m.

Respectfully Submitted for Approval

Linda M. Buttron, Secretary