

Minutes of the KWORCC

Annual Meeting

Hyatt Regency Wichita, Redbud B

400 W. Waterman St.

Wichita, Kansas 67202

December 5, 2023

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was held on December 5, 2023 in Wichita at the Hyatt Regency & Century II Convention Center. Trustees attending were as follows: Wayne Wilt, Cowley County Commissioner, President; Stan McEvoy, Decatur County Commissioner, Vice-President; Greg Riat, Pottawatomie County Commissioner, Secretary; Linda Buttron, Jefferson County Clerk, Controller; Bonnie "Rob" Roberts, Miami County Commissioner; and Gary Caspers, Cloud County Commissioner.

Staff Present: James W. Parrish, Administrator; Nicole Jarboe-Paxson, Deputy Administrator - Underwriting; Brandon Mann, Deputy Administrator - Loss Prevention; Jesse Pfannenstiel, Marketing Director and Loss Prevention Specialist; Benjamin Woner, Loss Prevention Specialist; Monica Biggerstaff, Executive Assistant and Ralph D. Unger, Member Services Representative.

Others present for KWORCC: Amanda Chamberland and Jenny Mitchell of TriStar Risk Management (TRISTAR), Jess Cornejo and Kyle Johnston of Cornerstone Risk Solutions (CRS) and Eric Otting and Amy Dukes of Wendling Noe Nelson & Johnson LLC (WNNJ).

President Wilt called the meeting to order at 5:38 p.m. and verified that a quorum was present.

Member County representatives were present as follows: Paul Harbaugh, Barber County Commissioner, Alternate; Dan Woydziak, Butler County Commissioner, Delegate; Jim Daily, Clark County Commissioner, Delegate; Rebecca Mishler, Clark County Clerk, Alternate; Gary Caspers, Cloud County Commissioner, Delegate; Wayne Wilt, Cowley County Commissioner, Delegate; Stan McEvoy, Decatur County Commissioner, Delegate; Bradley Marcuson, Decatur County Commissioner, Alternate; Craig Chamberlin, Dickinson County Commissioner, Delegate; Susan Shuster, Doniphan County Register of Deeds, Delegate; Neal Younger, Ellis County Commissioner, Delegate; Nathan Leiker, Ellis County Commissioner, Alternate; Dori Munyan, Finney County Clerk, Delegate; Brenda Pogue, Ford County Register of Deeds, Alternate; Ianne Dickinson, Franklin County Commissioner, Delegate; Duane Vollbracht, Gove County Commissioner, Delegate; Michael Gillespie, Gove County Commissioner, Alternate;

Mac Obourn, Greenwood County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Marcus Rogge, Haskell County Commissioner, Delegate; Sarah Rains, Hodgeman County Clerk, Delegate; Mike Schraeder, Hodgeman County Commissioner, Alternate; Daniel Brenner, Jackson County Commissioner, Alternate; Richard Malm, Jefferson County Commissioner, Delegate; Kendal Lothman, Kiowa County Sheriff, Delegate; Dawn Harlow, Lincoln County Clerk, Delegate; Jason Hightower, Linn County Commissioner, Delegate; David L. Lamb, Linn County Clerk, Alternate; Jonah Gehring, Marion County Commissioner, Delegate; Dave Crofoot, Marion County Commissioner, Alternate; Keith Becker, McPherson County Commissioner, Delegate; Bonnie E. “Rob” Roberts, Miami County Commissioner, Delegate; Robert Bever, Montgomery County Commissioner, Delegate; Dylan Keim, Nemaha County Commissioner; Delegate; Gail Klassen, Neosho County Commissioner Delegate; Mark Davis, Ness County Commissioner, Delegate; Dave Albers, Ness County Commissioner; Alternate; Marvin Matchett, Norton County Commissioner, Delegate; DD Malmbery, Ottawa County Commissioner, Delegate; Max Dibble, Phillips County Commissioner, Delegate; Doug Zillinger, Phillips County Commissioner, Alternate; Greg Riat, Pottawatomie County Commissioner, Delegate; Dee McKee, Pottawatomie County Commissioner, Alternate; Randy Parks, Reno County Clerk, Delegate; Rodger Sparks, Saline County Commissioner, Delegate; Joe Hay, Jr. Saline County Commissioner; Alternate; Steven Evert, Sherman County Commissioner, Delegate; John Smith, Stanton County Commissioner, Delegate; Brian Luedke, Thomas County Commissioner, Delegate; Lori Augustine, Trego County Clerk, Delegate; Nancy Hier, Wabaunsee County Commissioner, Delegate; Rebecca Larson, Wallace County Commissioner, Delegate and Justin Clark, Woodson County Commissioner, Delegate.

President Wilt then addressed Agenda Item No. 2, “Approval of the Agenda.” Steven Evert, Sherman County Commissioner, moved to approve the agenda as presented. Nikki Schwerdfeger, Hamilton County Commissioner, seconded the motion which CARRIED unanimously.

President Wilt addressed Agenda Item No. 3, “Consideration of the Minutes of the Meeting of October 17, 2022.” Jonah Gehring, Marion County Commissioner, moved to approve the minutes as presented. Robert Bever, Montgomery County Commissioner, seconded the motion which CARRIED unanimously.

President Wilt next addressed Agenda Item No. 4, “Election of KWORCC Trustees.” He announced that there were four positions open, with the incumbents for all the positions running unopposed. They are as follows: Bonnie “Rob” Roberts, Miami County Commissioner for the Southeast District. Stan McEvoy, Decatur County for the Northwest District; Wayne Wilt, Cowley County Commissioner for the South-Central District; and Gary Caspers, Cloud County Commissioner for the North Central District. President Wilt then asked for a motion to close nominations and pass a unanimous ballot.

Dee McKee, Pottawatomie County Commissioner moved to close nominations and pass a unanimous ballot. Justin Clark, Woodson County Commissioner seconded the motion which CARRIED unanimously.

President Wilt addressed the membership, pursuant to Agenda Item No. 5, “Status Report.” He emphasized appreciation to the delegates and alternates for participating and the continuous support of their county government risk insurance pool. President Wilt stated KWORCC has experienced a successful year with 93 members including 83 county members and 10 county-sponsored entities. He stated this is a record number of insured counties and county subdivisions.

President Wilt explained that the KWORCC Board of Trustees meets each month to review and examine pool operations. The Board has three committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Wilt reported that KWORCC assets exceed \$29 Million making KWORCC very strong by insurance standards. He stated that KWORCC continues to work diligently to keep administrative costs down, well below the standards provided by law. KWORCC is active in loss prevention and safety, more than ever with three loss-prevention specialists traveling throughout the state to visit each county at least three times a year. We continually strive to provide fast efficient claims services while implementing added-value resources.

President Wilt then called upon Mr. Eric Otting of WNNJ to address Agenda Item No. 6, “Financial Report.” Mr. Otting presented the statement of financial condition and statement of operations as of October 31, 2023. He then asked for and responded to questions.

Mr. Pfannenstiel reported on the loss prevention staff's visits to counties for training and inspections. From January through November 8, 2023, KWORCC Loss Prevention Specialists performed a total of 335 county visits and found 650 safety issues, with electrical issues being the number one safety issue. He encouraged the member representatives to contact KWORCC to schedule safety training and to take advantage of the online training.

Mr. Pfannenstiel then explained that loss prevention staff will deliver plaques to the members who have the best loss ratios in the three categories created according to premium. The 2022 awards are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Ratio</u>
0-\$49,999	1st (tie) ~ Gove County	0.000%
	1 st (tie) ~ Morris County	0.000%
	1st (tie) ~ Stafford County	0.000%
	1st (tie)~ Wabaunsee County	0.000%
	2nd ~ Brown County	0.548%
	3rd ~ Scott County	0.924%
\$50,000— \$100,000	1st ~ Allen County	0.159%
	2nd ~ Stevens County	0.166%
	3rd ~ Jefferson County	1.490%
Greater than \$100,000	1st ~ Phillips County	3.396%
	2nd ~ Rice County	4.189%
	3rd ~ Saline County	8.910%

President Wilt addressed Agenda Item No. 8, “Proposed Bylaw Amendment.” He explained as KWORCC continues to grow and fewer people attend the KAC annual meeting, it has become increasingly difficult to meet quorum for the current standard. KWORCC Trustees are asking KWORCC Members to lower the quorum threshold so that business can be conducted. President Wilt reviewed the proposed Bylaw change with membership and explained the Bylaws currently provide for a 15-day advance notice by mail for membership meetings and require a quorum of at least 50% of Member Counties to do business. The proposed Bylaw change would allow notice by mail or email at least 30 days in advance of the meeting and reduce the quorum requirement to 25% of Member Counties in order to do business. President Wilt asked for any questions or discussion of the proposed Bylaw change. He then asked for a motion to approve the Bylaw change. Brian Luedke, Thomas County Commissioner moved to approve the Bylaw change. Keith Becker, McPherson County Commissioner seconded the motion which CARRIED unanimously.

President Wilt asked Mr. Parrish to report on Agenda Item No. 9, “Presentation of 2024 Budget as Approved by Trustees.” Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with KWORCC Bylaws and applicable law.

There being no further business, President Wilt declared the meeting adjourned at

6:08 p.m.

Respectfully Submitted for Approval,

Sandy Barton, Secretary