

**PRODUCTIVE ACCIDENT INVESTIGATIONS  
SUPERVISOR'S SELF-RATING SHEET**

	GOOD	AVE	POOR
1. Do I hear about all accidents in my department?			
2. Do I investigate each accident as promptly as possible?			
3. Do I get a detailed story from the injured employee?			
4. Do I actually investigate all minor cases thoroughly enough to find causes?			
5. Do I check all witnesses so as to get a complete story?			
6. How completely do I fill out the accident report form?			
7. Do I call in maintenance, engineering or other departments when required to assist in developing suitable corrective action?			
8. Do I use the occasion of accident investigations to provide safety education and stimulation to the employees involved and all other employees in my department?			
9. Do I use as many tools as possible in order to make factual accident investigation, such as camera, tape measure, light meter, etc.?			
10. Do I have repetitive types of accidents which indicate that I have not really eliminated or controlled certain hazards?			
11. Do I periodically review all accident reports so as to spot trends, accident repeaters, problem areas and operations?			
12. Do I follow through to see that corrective action is taken?			